

Constitution of the Association

"Internationales Forum für System-Aufstellungen
in Organisationen und Arbeitskontexten (infosyon)"

§1 Name, Place of Business, Financial Year

1. The Association bears the name "Internationales Forum für System-Aufstellungen in Organisationen und Arbeitskontexten (infosyon)".
It is to be entered in the register of associations. Once registration has occurred the name will gain the suffix "e.V" (registered association).
2. The Association's place of business is in Kassel.
3. The financial year is the same as the calendar year.

§2 Purpose of the Association

The Association exclusively pursues objectives which are for immediate public benefit for the promotion of research and academic studies and welfare purposes in the sense of the section entitled "tax privileged purposes" of the 1977 revenue code (§§51ff.AO) in the respective valid version. The purpose of the Association is the promotion of education, training and vocational training. In order to achieve this the Association arranges events associated with further training such as seminars, workshops and conferences.

The Association does in particular promote the further development of system constellations for organisations and working contexts and scientific investigation of the application and effect of this method.

The Association is primarily active in the following areas in order to realise the aforementioned objectives:

- a) Promotion of the exchange of experiences and knowledge in theory and in practice.
- b) Promotion of the networking of advisers, researchers and users who work with this method.
- c) Promotion of the investigation of the method, its effect and its application in practice. In particular: collection and publication of research results, promotion and carrying out of research, arranging research workshops and arrangement of contacts with tertiary institutions.
- d) Representation of users working with this method for social and political decision makers.
- e) Carrying out effective outreach work in order to cement the reputation of the method.
- f) Development of guidelines and criteria for further training in this method.
- g) Development of quality standards, informing users about these standards, support during the selection of constellation facilitators, monitoring of adherence to quality criteria and ethical requirements in the use of the method in practice and for advanced training in this method.

§3 Charitable Status

1. The Association is a charitable organisation. It does not pursue its own economic objectives.
2. The Association's resources may only be used for purposes in line with the Constitution. The members of the Association may not receive any benefits from the Association's resources in their capacity as members.
3. No person may be favoured by expenses which are not in line with the purpose of the Association or by disproportionately high remuneration.
4. Allowances, attendance fees or similar must not exceed the organisationally necessary framework and the customary amount.
5. Outlays and expenses are refunded to the bodies of the Association. The payment of a flat rate allowance and flat rate refunding of outlays are permitted. The Governing Body may if required decide on a payment in accordance with an allowance in the sense of § 3 no. 26a of the Income Tax Act (EStG).

§4 Gaining Membership

1. There are ordinary, associate and honorary members. Any adult may become a member. Corporate bodies, partnerships and institutions may only join as associate members.
2. An ordinary member may be anyone who supports the interests of the Association, especially people who wish to gain advanced training.
3. Associate members may be individuals, corporate bodies, partnerships and institutions which support infosyon e.V. in particular financial and non-material ways.
Intention and use of associate membership:
 - Promotion of the research and development of the use of the system constellations for organisations and especially the purpose of the Association stated in §2.
 - Introduction and advancement of new working methods and developments within one's own organisation which are backed and supported by certified members.
4. Honorary members may be individuals who have rendered outstanding service to the Association or are significant in the development of the Association. They are appointed by the General Assembly.

§5 Membership

1. Gaining membership
In order to be admitted as a member, it is necessary to send an informal written application to the Governing Body. The Governing Body will make a decision on the application at its next meeting. If the application for admission is refused, the applicant can make a new application to the next General Assembly which will then make a final decision.
2. Ending membership
Membership ends upon the death of the member, following voluntary departure or through exclusion from the Association or through dissolution of corporations.
Membership can be terminated with a period of notice of 3 months to the end of the quarter. The membership fee for the ongoing year of termination will remain with the Association.
A member can be excluded from the Association if he/she intentionally acts in contravention of the interests of the Association. Any member can make an application for exclusion.

The Governing Body will decide on the application. The person involved will be given the opportunity to justify their actions verbally or in writing before the decision is taken. The person involved will be informed of their exclusion in writing with the reasons being explained. The General Assembly will make a final decision in the event of an objection.

§6 Fees, Contributions and Capital

1. An annual contribution is levied from each member. For the financing of particular projects charges can be levied.
2. Any decisions about the amount of the fees, contributions and charges are made by the General Assembly.
3. In particular cases the Governing Body may waive fees and contributions in part or in full or defer them.

§7 Bodies of the Association

The bodies of the Association are the Governing Body, the General Assembly and the Inspecting Body. The General Assembly can decide on the formation of additional bodies.

§8 Governing Body

1. The Governing Body of the Association in the sense of §26 of the German Civil Code consists of the first Chairperson and a maximum of three deputy chairpersons and the Treasurer.
2. The Governing Body in the sense of §26 of the German Civil Code is the first and second Chairperson and the Treasurer.
3. The members of the Governing Body have sole power of representation. For a transaction value of 2,500 Euros and higher, the Association is represented by at least two members of the Governing Body. The Governing Body can within the framework of its power of representation instruct third parties in the exercising of individual transactions. For proxies or vicarious agents which are used, the Governing Body of the Association will only be held liable in the case of gross or wilful negligence in selection.
For instances with a transaction value of over 25,000 Euros, the assent of the General Assembly is required.
4. The Governing Body is elected by the General Assembly for a period of two years and it will remain in office until the next election.

§9 Responsibility of the Governing Body

The Governing Body is responsible for the current operations of the Association. It has the following duties in particular:

- a) Preparation, calling the General Assembly, drawing up an agenda
- b) Implementation of decisions of the General Assembly
- c) Setting a budget, accounting, drawing up an annual report
- d) Preparation on decisions for the admission of new members
- e) Selection and appointment of people with particular tasks and formation of additional Association bodies

§10 Election of the Governing Body

1. Every member of the Governing Body must be elected individually. Only ordinary Association members may be elected as members of the Governing Body. The period of office of a member of the Governing Body also ends on the termination of membership of the Association.
2. The members of the Governing Body who are officiating remain in office following the ending of their period of office until their successors have been elected. If required a successor may be selected for the remaining period of office for a member of the Governing Body who has withdrawn.
3. It is possible for the Governing Body to be re-elected.

§11 Meetings and Decisions of the Governing Body

1. All meetings are run by the Governing Body or by a deputy if the Governing Body is indisposed.
2. Meetings of the Governing Body must be called by the Chairperson. A period of notice of 2 weeks must be adhered to.
3. The Governing Body is quorate provided that at least three members are present. The decision is made with the majority of the valid votes. If the number of votes cast is equal, the vote of the Chairperson is decisive.
4. The Governing Body may also make decisions in a written process provided that at least three quarters of the members of the Governing Body agree with the decision. The written taking of decisions may occur via mail, fax or e-mail.

§12 General Assembly

1. Every ordinary member has one vote in the General Assembly. The voting right cannot be transferred.
2. Associate members and honorary members may attend the General Assembly without a right to vote.
3. Only ordinary members are entitled to vote within the General Assembly and they have active and passive electoral rights.
4. The General Assembly takes place at least once a year, in the first quarter if possible. It is called by the Governing Body with a period of notice of at least four weeks. The period of notice starts the day after the dispatch of the invitation. Invitations to general assemblies can be sent by e-mail. The invitations are sent with an automatic read confirmation plus an additional request to send a read confirmation.
5. Every appropriately called General Assembly is quorate.
6. Decisions are made with a simple majority. If the number of votes cast is equal, an application is deemed to be refused.
7. The General Assembly as an uppermost quorate Association body is in principle responsible for all tasks provided that certain tasks were not transferred to another Association body in accordance with this Constitution. It is in particular responsible for the following matters:
 - a) Approval of the budget
 - b) Acceptance of the annual report and discharge of the Governing Body
 - c) Fixing of contributions and charges
 - d) Election and dismissal of the complete Governing Body
 - e) Decision making concerning changes to the Constitution and dissolution of the Association. A 2/3 majority is required for this and at least 35% of members must be present or must have voted in writing or by e-mail.
 - f) Decision making about applications for admission and exclusion
 - g) Decisions of the General Assembly can be made in writing (by post, fax or e-mail). A 2/3 majority is required for this.

§13 Extraordinary General Assembly

An Extraordinary General Assembly may be called by the Governing Body if the interests of the Association demand it or at least one fifth of members request this in writing with an explanation.

§14 Recording of Decisions

The decisions taken in meetings of the Governing Body and in general assemblies must be set down in writing and signed by the respective person chairing the meeting and the minute taker.

§15 Dissolution of the Association

1. The dissolution of the Association can only be decided in a General Assembly with a 3/4 majority of the votes cast. The written assent of absent members can be declared to the Governing Body within a period of four weeks following the General Assembly.
2. If the General Assembly does not make a decision to the contrary, the Chairperson and a deputy chairperson become liquidators with a joint right of representation.
3. If dissolution of the Association occurs or if tax privileged purposes are discontinued, the capital of the Association will pass to Häuser der Hoffnung – Schulbildung für die dritte Welt e.V., Wiesloch, which must use it exclusively for immediate public benefit or charitable purposes.

§15 Inspecting Body

The Inspecting Body consists of two people who must not be part of the Governing Body. They are elected by the Governing Body for a period of two years. They monitor the trust administration of the Association and the accounting. The Inspecting Body examines the cash management of the Association on at least an annual basis. It can also carry out checks unannounced. The Inspecting Body reports to the General Assembly on the outcome of the examination and gives its opinion on the question of discharge of the Governing Body.

§16 Final Stipulations

The first Chairperson is entitled to undertake any formal changes and additions to the Constitution which may be required for approval of the Constitution and for registering the Association.

§17 Activation of the Constitution

The above Constitution was decided on at the foundation meeting.
It is activated as soon as the Association is registered with the register of associations

Kassel, 08 July 2004

The founding members
(see list of signatures)

Karlsfeld, 20 June 2007
changes to § 5/2 and § 8/3

Haimhausen, 20 March 2010
changes to § 3/5 and § 4/3